



Date of Meeting: 4th June 2019

Lead Member: Cllr Tony Ferrari – Lead Member for Finance, Commercial and Assets

Lead Officer: Aidan Dunn, Executive Director (Corporate Development S151)

Executive Summary: The Council defines key decisions as those with a financial consequence of £500k or more.

This report provides notice of the planned / known procurement activities that Cabinet will need to make key decisions on during 2019/20.

The Dorset Procurement team has worked with colleagues across the Authority to review the contract database and establish a procurement programme for 2019/20. Contracts within that programme that are known / likely to meet the £500k threshold are therefore set out in Appendix A for Cabinet's consideration for approval to procure and award. Information shown includes the maximum term of the proposed contracts and the estimated total value over the maximum contract term.

This report is based upon information contained within the contracts database, and on the current commissioning intentions of the services. As the service and transformation plans are developed it may be necessary to bring further requests to future Cabinet meetings for approval.

Equalities Impact Assessment: To be carried out by the appropriate project team as part of the business case and rationale for each procurement.

Budget: Service budgets will need to incorporate funding required for the procurements set out in this report.

Risk Assessment: To be carried out by the appropriate project team as part of the business case and rationale for each procurement and as part of ongoing contract management.

Other Implications: N/A

Recommendation: The Cabinet is asked to consider the contents of this report and give approval for the procurements and awards of contracts set out in Appendix A.

In giving this approval, Members are approving known / likely procurement set for implementation during 2019/20 (or as specifically noted otherwise) on terms to be agreed by the delegated officer, Corporate Director or Portfolio Holder for each arrangement. Procurements exceeding the key decision threshold which are not yet identified will be subject to a separate report for approval, at a later date.

Reasons for Recommendation:

Cabinet is required to approve all key decisions with financial consequences of £500k or more. It is also good governance to provide Cabinet with a summary of all proposed procurements prior to them formally commencing.

Planning procurements effectively ensures:

- effective stakeholder management
- efficient sourcing
- compliance with regulations and contract procedure rules
- best value for money

Appendices: A – Procurements planned for 2019/20 - exceeding £500k.

Background Papers: N/A

Officer Contact

Name: Dawn Adams, Interim Head of Procurement

Tel: 01305 221271

Email: dawn.adams@dorsetcouncil.gov.uk